

## Great Hinton Parish Council

[www.greathintonparishcouncil.gov.uk](http://www.greathintonparishcouncil.gov.uk)

[clerk@greathintonparishcouncil.gov.uk](mailto:clerk@greathintonparishcouncil.gov.uk)

Chair: Chloe Saunders

Parish Clerk: Tekla Hicks

Membership: Councillors C. Saunders (chair), M. Winterburn (vice-chair), A Keith, S. Mehsen, A. Kwasnicki.

You are duly summoned to attend Great Hinton Parish Council General Meeting on **Thursday 5<sup>th</sup> March 2026 at 7.00pm** to transact the following business at the location of the Great Hinton Memorial Hall, Great Hinton, Wiltshire.

*Tekla Hicks*

Tekla Hicks, PSLCC

Parish Clerk & Responsible Financial Officer

### AGENDA

**25-26/85**      Recording and filming of the meetings

The chair will ask all those present if any member of the public is intending to record or film the meeting.

**25-26/86**      Public Participation

- (i) To enable members of the public to address the council regarding any item on the agenda\*.
- (ii) To receive any petitions or deputations.

**25-26/87**      Apologies

To receive and consider apologies for those unable to attend.

**25-26/88**      Declarations of Interest

To receive any declarations of interest for items on the agenda under the parish council's Code of Conduct issued in accordance with the Localism Act 2011.

**25-26/89**      Minutes of the previous meeting

To approve as a correct record the minutes of the parish council meeting held on 8<sup>th</sup> January 2026.

**25-26/90**      Reports

- (i) To note any announcements by the chair.
- (ii) To receive an update from the Wiltshire Councillor A. Griffin.

**25-26/91**      Planning Matters to discuss:

- (i) To receive an update on the planning schedule.
- (ii) To note and discuss any other planning applications received before the meeting.

**25-26/92**      Maintenance to include items as below:

To discuss and agree parish steward schedule – consideration of jobs for next visits.

**25-26/93**      Highways, Footpaths & Speeding

To discuss highways, footpaths and speeding matters.

**25-26/94**      Governance

To discuss short, medium and long term plans for the council.

**25-26/95**      The General Power of Competence

- (i) To confirm the council has met the criteria for adopting the General Power of Competence.
- (ii) To adopt the General Power of Competence.

**25-26/96**      Finance

- (i) Payments for Approval:

- (a) Clerk's expenses.

- (ii) **To approve** invoices/requests for payment received after the preparation of the agenda.
- (iii) **Monthly Management Accounts**  
**Members to receive** the monthly financial report and bank reconciliations. See attached papers. A non-signatory member to sign the bank reconciliation and bank statements.
- (iv) **Clerk's Qualification**  
**To note** that the clerk has now passed the CiLCA and will receive an increase in NJC scale point as contractually obliged from 09.01.2026.
- (v) **Internal Auditor**  
**To confirm** the appointment of Parish and Town Auditing Services for the internal audit 2025-26.

**25-26/97      Defibrillator**

**To receive** an update on the new defibrillator options.

**25-26/98      Memorial Hall**

**To receive** an update on the Memorial Hall Committee.

**25-26/99      Agenda Items for next meeting**

**To discuss or request** matters for the next meeting.

**25-26/100      Confirmation of date of next meeting** – 14<sup>th</sup> May 2026 – Annual Parish Council Meeting followed by Annual Parish Meeting.

For supporting documents, please visit [www.greathintonparishcouncil.gov.uk](http://www.greathintonparishcouncil.gov.uk)

\* Great Hinton Parish Council meetings are held in public, but they are not public meetings. Members of the public are very welcome to attend, and a session is provided to allow for questions to the chair (total three minutes). Outside the session, members of the public may only speak upon invitation from the chair. No decisions can be made on items raised during the meeting, but if council so wishes, items may be added to a future agenda for consideration.

26.02.2026